



Digital Stewardship Specialist

Library

The University of Northern Iowa's Rod Library seeks applications for a Digital Stewardship Specialist to join our team in Distinctive Collections & Digital Strategies. This position joins a department that works closely with the campus community and beyond to build digital collections, enhance accessibility, and provide instructional support. This position is an excellent opportunity for someone interested in assessing and developing innovative ways of preserving and providing access to digital collections. Rod Library is at the heart of the University of Northern Iowa and is home to a dynamic group of faculty and staff dedicated to student success.

Primary Function: Coordinates the planning and implementation of digital stewardship strategies to ensure long-term protection of and access to the Library's digital content; manages and operates the Library's digital preservation program and updates that assessment as the program continues to develop and improve; manages the Library's institutional repository; and serves as the liaison for faculty, students, and staff on the use, development, and dissemination of scholarly work and research data.

Qualifications: Master's degree in library & information science or related field required. Experience with digital preservation/repository platforms, project management methodologies and tools, WCAG guidelines and accessibility compliance, and copyright/Creative Commons/Open Access publishing preferred. Student experience will be considered.

Application Instructions: *All application materials received by April 30, 2026, will be given full consideration.* To apply for this position, please click on "Apply" and complete the Employment Application. The following materials must be attached when applying:

- 1) Resume
- 2) Cover Letter

You will be presented with the opportunity to attach multiple documents when completing the application. Before submitting your online job application, ensure that ALL required materials listed above have been uploaded. Once your job application has been submitted, you cannot make changes. If you have questions regarding this application process, please email careers-support@uni.edu or call 319-273-2422.

UNI is an Equal Opportunity/Affirmative Action employer. The University encourages applications from persons of color, women, individuals living with disabilities, and protected veterans. All qualified applicants will receive consideration for employment without regard to age, color, creed, disability, ethnicity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, veteran or military status, or on any other basis protected by federal and/or state law.

The University offers an excellent benefits package including a vacation plan, employer sponsored retirement plans, health and dental insurance, and life and disability insurance. Benefits package details can be viewed at <https://careers.uni.edu/benefits>. Application materials received by **04/30/2026** will be given first consideration. For more information or to apply, visit <https://careers.uni.edu/>. Criminal and other relevant background checks required. UNI is a tobacco free campus.